

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
January 10, 2023

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1733 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self; Assistant Chief Bolletta; Division Chief Rose; Lt. Bramley; FF/EMTP Rogers, Suhling, Faloon, and Office Manger Kashima Stotts

- ❖ Absent:

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of December 13, 2022, District Meetings were presented for approval. Motion to approve the minutes was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **TREASURERS REPORT**

- ❖ Trustee Bell and Trustee Perkins accepted treasurer’s report.

	12/13/2022	01/10/2023
United Community Bank M/M	\$ 73,870.05	\$ 67,772.46
Bank & Trust M/M	\$ 2,233,022.44	\$ 2,070,257.80
Bank & Trust Pension	\$ 176,124.60	\$ 34,445.10
Bank & Trust Equipment Reserve Fund	\$ 541,327.83	\$ 541,370.84
Bank & Trust Real Estate Fund	\$ 351,450.54	\$ 351,478.46
Bank of Springfield CD Investment	\$ 530,561.84	\$ 531,460.56
Bank & Trust Death Benefit Supplement	\$ 19,755.11	\$ 19,756.68
Bank & Trust Foreign Fire Insurance Board	\$ 36,464.76	\$ 36,464.76
Bank & Trust Foreign Fire Insurance Board MM	\$ 80,224.49	\$ 80,237.68
Bank & Trust Donations & Memorial Fund	\$ 747.67	\$ 597.73
Chatham Fire Department Volunteer Account	\$ 10,774.74	\$ 8,721.80

- ❖ Motion was made to pay the bill by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ Discussion / Approval on Website, Computer Works Family LLC in the amount of \$1,015.00 was discussed, Trustee Mueller made a motion to approve the agreement with Computer Works and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / approval of approved overtime payroll memorandum for full time personnel was discussed during closed session.

- **NEW BUSINESS:**

- ❖ Vendor List was discussed, Trustee Mueller made a motion to add the additions to the vendors list and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF/EMTP Milner to attend Advanced Firefighter, March 6-10, course fee \$1,000.00 and the cost of lodging was discussed, Trustee Mueller made a motion to approve the training for Milner and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF/EMTB Faloon to attend Advanced Firefighter, March 6-10, course fee \$1,000.00 and the cost of lodging was discussed, Trustee Mueller made a motion to approve the training for Faloon and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF/EMTB Faloon and Suhling to attend FAE April weekends, Trustee Mueller made a motion to approve Faloon and Suhling for training and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for Ff/EMTP Follis to attend Emergency Service at Lincoln Land Community College was discussed, Trustee Mueller made a motion to approve the training course for Follis and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval for FF Brockway, Kerr, and Pinkston to attend BOF at Sherman beginning in January was discussed, Trustee Mueller made a motion to approve the training for Brockway, Kerr and Pinkston and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to split the cost with FFIB to replace the treadmill, Trustee Mueller made a motion to split the cost of replacing the treadmill in the amount of \$1,999.00 and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion / Approval to split the cost with FFIB to purchase training shields, Trustee Bell made a motion to split the cost of the shields at \$55.00 ea. for a total of 12 shields and was seconded by Trustee Perkins; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion and approval to renew the membership and pay the dues for the Fire Chief's Association in the amount of \$200.00, Trustee Mueller made a motion to approve the renewal of the membership with Fire Chiefs Association and was seconded by Trustee Bell; motion passed.

Perkins yes Mueller yes Bell yes

- ❖ Discussion, review and to seek legal advice for the WSEC tower lease agreement, new owners, Ball Chatham School District, Trustees would like the attorney to review the agreement.

- ❖ **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussion given by Chief Self

- Presented name on list.
- Tatge is moving along.

- **PENSION BOARD:**

- ❖ Discussion by Division Chief Rose

- Meet in February
- We transferred money to the state.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by FF/Paramedic Suhling

- Purchased grip material for hand tools.
- 20 new LED Headlights
- Special meeting on 1/11/2022 for treadmill purchase
- New member to the Board Faloon and re-elected Bone and Damhoff

- **CHIEF SELF'S REPORT**

- FOIA Request
 - 2021 Dover Structure Fire
 - 2022 Employee Insurance Cost
- Land for 2nd Firehouse and training facility
- Education
 - Milner – Advanced Firefighter March 6-10
 - Faloon – Advanced Firefighter March 6-10
 - Faloon/Suhling FAE April weekends
 - Follis - Intro to Emergency Service LLCC

- Brockway, Kerr, and Pinkston signed up for the BOF at Sherman beginning January.
- Radio Tower
 - BCSD own the tower as of 1/1/2023.
 - Any new agreement will be with the school.
- Fire Investigation
 - Talked to Livingstone about the program.
- Commissioners
 - Tatge – background complete, physical exam 1/9/2023
- Treadmill January meeting
- Website
 - Burtle web Services
 - Computer Works
- Software on the service information from Scott Brown

- **ASSISTANT CHIEF BOLLETTA’S REPORT**
 - Ground Emergency Medical Transportation Program
 - Nothing new to report
 - Medicare Ground Ambulance Data Collection system
 - Nothing new to report
 - Grants
 - Project Breath pet mask grant – nothing new to report
 - Gary Sinese Foundation – working on application.
 - AFG – Open January 9, 2023
 - Pagers and Radios
 - Nothing new to report
 - Large Flag
 - Nothing new to report
 - RTF
 - Next meeting January 17
 - Firetech Headlight Demo
 - DC Rose completed install.
 - Radio System
 - Next meeting will be on January 18, 2023
 - Volunteer Requirements
 - Chaplin Program
 - 2021-22 EMS week gifts arrived.
 - Surplus
 - Inventory what we have received.

- **DIVISION CHIEF ROSE’S REPORT**
 - 3F28 underwent transmission repair
 - 3F29 will be going to Chatham Collision for repair on December 20th.
 - 3F27 has a new set of tires placed on the front end in Loami at Dugan’s
 - Engine three is at Banner Fire for a steering assist ram that started to leak.
 - Still waiting on parts for the recalls on Command one and Utility One

- The new headlights are in and installed on E2, E3 and Truck 1
- Some minor lighting repairs were accomplished on several vehicles.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1847 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Returned to open session at 1925 hours.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1926 hours was made by Trustee Bell and was seconded Trustee Mueller motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts