

CHATHAM BOARD OF FIRE COMMISSIONERS
OPEN SESSION MINUTES
November 20, 2017

- **CALL TO ORDER**

- ❖ Meeting started at 1714 hours

- **ROLL CALL**

- ❖ Present were: Commissioner Hill, Sullivan, and Administrative Assistant Kashima Stotts
- ❖ Absent were: Commissioner Staab Polk

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open and closed session minutes of October 16, 2017 were presented for approval. Motion to approve by Commissioner Hill and seconded by Commissioner Sullivan; motion passed.

Staab Polk	absent	Hill	yes	Sullivan	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment

- **OLD BUSINESS:**

- ❖ No old business

- **NEW BUSINESS:**

- ❖ Discussed and determined 2018 calendar year regularly scheduled meetings and times. Commissioner Hill made a motion to accept the 2018 calendar with time changes and was seconded by Commissioner Sullivan; motion passed.

Staab Polk	absent	Hill	yes	Sullivan	yes
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- ❖ Discussed advertisement cost and additional dates of advertisement.

- **CLOSED SESSION:**

- ❖ No closed session

- **ADJOURNMENT**

- ❖ Motion was made by Commissioner Sullivan to adjourn the meeting at 1614 hours and was seconded by Commissioner Hill; motion passed.

Staab Polk	absent	Hill	yes	Sullivan	yes
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Minutes by Administrative Assistant Kashima Stotts