

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 October 22, 2013

- ❖ Meeting was called to order at 1745 hours.
- ❖ Present were: Trustee Hughes, Trustee Mueller, Chief Schumer, Captain Bell and Administrative Assistant Kashima Rhone.

⇒ Absent were: Trustee Perkins and Assistant Chief Osborne.

- ❖ Open session and closed session minutes of the October 8, 2013 District Meeting were presented for approval. Motion to approve by Trustee Mueller and seconded by Trustee Hughes; motion passed.

	Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Motion to accept bills as read was made by Trustee Mueller and was seconded by Trustee Hughes; motion passed.

	Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Trustee Hughes and Mueller accepted treasurer's report.

UCB-Money Market Account	\$	15,625.78
UCB Explorer Post 1928	\$	776.00
Bank & Trust M/M	\$	1,072,272.66
Bank & Trust Pension	\$	122,975.16
Bank & Trust Equipment Reserve Fund	\$	300,034.02
Bank & Trust Real Estate Fund	\$	145,350.11
Bank & Trust Death Benefit Supplement	\$	13,551.79
Bank & Trust Foreign Fire Insurance Board	\$	25,760.41
Bank & Trust Donations & Memorial Fund	\$	1,793.67

- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ Captain Bell discussed possibly starting a program that would give incentives to volunteer members for attending training similar to what is set in place for calls that are ran by our volunteer staff.

- **OLD BUSINESS:**

- ❖ No old business.

- ❖ **NEW BUSINESS:**

- ❖ Intergovernmental Agreement with Curran Fire Protection District for fire protection was discussed. Trustee Mueller made a motion to accept the agreement for Curran

Fire Protection District with changes identified to him by Trustee Hughes and Chief Schumer and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Adoption of 20913 Tax Levies was discussed. Trustee Mueller made a motion to not go to the tax payers and to stay with the 5% increase and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Illinois Association of Fire Protection District annual dues were discussed. Trustee Mueller made a motion to pay the IAFPD annual dues in the amount of \$505.00 and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Annual Treasurers Disbursement report was discussed. No action taken, tabled.

- ❖ Ambulance replacement viability discussion, timeframe, was discussed. Trustee Mueller mad a motion to have Chief Schumer and Assistant Chief Osborne research the replacement of 3F27 due to lack of reliability of the apparatus and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Paid-On-Call Paramedic hiring, Kyle Enstrom, start date was discussed. Motion was made by Trustee Mueller to hire Paramedic Kyle Enstrom with an effective date of October 22, 2013 and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ Trustees discussed old soda machine that is currently not in use. They also discussed possibly purchasing a new soda machine to allow the options of bottled water and Gatorade. Chief Schumer will check on prices for new soda machine or use of old soda machine. No action taken.

- ❖ The Board of Trustees would like to extend their condolences on the behalf of the entire department to Assistant Chief Osborne for the recent loss of his father.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Discussed requirements for new hires.

- **PENSION BOARD:**

- ❖ Nothing to report.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Were to meet October 17, 2013 at 0830 hours but did not have a quorum. Meeting was rescheduled for October 24, 2013 at 1530 hours.
- ❖ Still have not received any additional information regarding dry fit polo shirts.
- ❖ There was some discussion on FFIB purchasing boots and an I Am Responding paging system for a smart phone.

⇒ FF/EMT Jacobs joined meeting at 1932 hours

- **CHIEF SCHUMER**

- ❖ Trustee's accepted the Chief's semi-monthly report.
 - The following items were discussed:
 - Apparatus working group discussed having the sterling ambulance replaced with one that has the same box style and sits on a F550 chassis.
 - Performing on back ground check on Cole Cumby.
 - Engine1 had solenoid replaced other parts on order. Unit remains operational.
 - Engine3 Michelin representative and Engineer inspected tires and Engineer states that the tires are not faulty. He will place his findings in writing for our records. To date, we have not received report. He was here last week.
 - Truck1 had a valve on the front air tank replaced. It was out of service for half a day.
 - U1 Ferring Ironworks is repairing the A-frame. We will be cutting out bad bolts. Ordered a bolt kit, new guides cutting edge from Drake and Scruggs.
 - We have 2 workers comp injuries, Baker and Gorbett.
 - Blood drive October 30, 2013 from 1400 to 1800 hours.
 - Adult Holiday Party is December 7, 2013 and Children's Holiday Party is December 21, 2013.
 - We will be performing school inspections in January.
 - I will be working on recruiting brochures, brochures holders, etc. and new recruit criteria.

- **ASST. CHIEF OSBORNE**

- ❖ Trustee's accepted the Assistant Chief's semi-monthly report.
 - The following items were discussed:
 - Nothing to report.

- **CLOSED SESSION:**

- ❖ Motion to go into Closed Session at 1935 hours to discuss Employment/Appointment matters in accordance with (5ILCS 120/2(C)(1) was made by Trustee Hughes and was seconded by Trustee Mueller; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- ❖ In attendance were: Trustee Hughes, Trustee Mueller and Chief Schumer.
- ❖ Closed session started at 1937 hours.
- ❖ Closed session ended at 2035 hours.

- ❖ Motion to return to Open Session at 2035 hours was made by Trustee Mueller and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- No action taken from closed session.

- ❖ Motion to adjourn meeting at 2045 hours was made by Trustee Mueller and was seconded by Trustee Hughes; motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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Minutes by Administrative Assistant Kashima Rhone