

CHATHAM FIRE PROTECTION DISTRICT
 BOARD OF TRUSTEE MINUTES
 September 24, 2013

❖ Meeting was called to order at 1740 hours.

❖ Present were: Trustee Hughes, Trustee Mueller, Trustee Perkins, Chief Schumer, Lt. Bolletta, FF/EMT Rogers, FF/EMT Varns, Administrative Assistant Kashima Rhone and Attorney Jim Sinclair.

➤ Absent: Assistant Chief Osborne

❖ Open session minutes of the Sep 10, 2013 District Meeting were presented for approval. Motion to approve by Trustee Perkins and seconded by Trustee Mueller; motion passed.

Hughes	yes	Mueller	yes	Perkins	yes
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❖ Motion to accept bills as read was made by Trustee Mueller and was seconded by Trustee Perkins; motion passed.

Hughes	yes	Mueller	yes	Perkins	yes
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❖ Trustee Hughes and Perkins accepted treasurer's report.

UCB-Money Market Account	\$	12,828.31
UCB Explorer Post 1928	\$	776.00
Bank & Trust M/M	\$	1,479,583.01
Bank & Trust Pension	\$	21,655.28
Bank & Trust Equipment Reserve Fund	\$	61,185.87
Bank & Trust Real Estate Fund	\$	203,149.03
Bank & Trust Death Benefit Supplement	\$	10,550.70
Bank & Trust Foreign Fire Insurance Board	\$	25,760.41
Bank & Trust Donations & Memorial Fund	\$	1,728.49

● **PUBLIC COMMENTS AND CONCERNS:**

❖ No public comment.

● **OLD BUSINESS:**

❖ Skaggs Memorial Plaque examples were discussed by the Trustees. Trustee Hughes made a motion to purchase a 11x16 or 10x16 memorial plaque for Skaggs and was seconded by Trustee Perkins; motion passed.

Hughes	yes	Mueller	yes	Perkins	yes
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- **NEW BUSINESS:**

- ❖ 2013 Tax Levy Preparation and increase, PTELL were discussed between Attorney Jim Sinclair and the District Trustee's; no action taken.
- ❖ Tax Levy options and alternatives were discussed between Attorney Jim Sinclair and the District Trustee's; no action taken.
- ❖ Health Insurance Marketplace Notification were discussed between Attorney Jim Sinclair and the District Trustee's; no action taken.
- ❖ Approved Vendor Listing were discussed and reviewed. Trustee Perkins made a motion to approve the updated Approved Vendor Listing and was seconded by Trustee Mueller; motion passed.

Hughes yes Mueller yes Perkins yes

- ❖ AHATC fees for CFPD employees were discussed. Trustee Perkins made a motion to pay AHATC fee for paid and volunteer members of the department and was seconded by Trustee Mueller; motion passed.

Hughes yes Mueller yes Perkins yes

- ❖ Ordinance 13-03, Ordinance amending charges and fees for Emergency Ambulance Service for the Chatham Community Fire Protection District were discussed. Trustee Mueller made a motion to accept the amended charges and fee for Emergency Ambulance Service for the Chatham Community Fire Protection District and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins yes

- ❖ Paid-on-Call Paramedic, interviews and hiring were discussed. No action taken.

- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Met and discussed hiring requirements, physical agility test and FFII training and documentation.

- **PENSION BOARD:**

- ❖ Nothing new to report.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Nothing new to report.

- **CHIEF SCHUMER**

- Trustee's accepted the Chief's semi-monthly report.
The following items were discussed:

- ✓ AC Osborne is performing initial background checks and working on scheduling interviews for volunteers.
 - ✓ Command 1 handset was repaired by GTSi
 - ✓ Engine 1 out of service. Air compressor is bad. Being replaced by Truck Centers.
 - ✓ Engine 3 apparatus was damaged will be repaired by Prairie International Trucks in Virden. Unit will be scheduled for repair later this week. Waiting on Claims Adjusters approval letter.
 - ✓ U 1 brake lights repaired
 - ✓ GTSi is troubleshooting a radio system issue regarding scanning of channels.
 - ✓ Blood Drive October 30, 2013 from 1400 to 1800 hours.
 - ✓ We will be performing school inspections between now and the first of January
- **ASST. CHIEF OSBORNE**
 - Trustee's accepted the Assistant Chief's semi-monthly report.
 - The following items were discussed:
 - Grants:
 - 2013 IPRF – Beatty Televisual is bidding on work in conference room.
 - 2013 KDO grant – Working on documentation form.
 - 2013 IDPH grant – was awarded grant.
 - 2013 OSFM Small Equipment Grant – application period starts September 16, 2013.
 - 2013 AFG grant – application period beginning soon.
 - ✓ Received notice from Illinois Department of Public Health that we were awarded an EMS Grant for \$2,160.00 to purchase nine (9) EMS Equipment Bags.
 - ✓ Attended the 2013 AFG workshop for the new grant period.
 - ✓ Received bids for repairs of Engine 3. Prairie International Body Shop in Virden was \$6,413.31 and MBC Collision Center Inc. in Springfield was \$7,163.31. Have contacted the adjuster and waiting on a reply.
 - ✓ Our STARCOM radio is scheduled for re-programming on October 15, 2013 at 0820 hours at Wireless in Springfield.
 - No closed session during District Meeting.
- ❖ Motion to adjourn meeting at 2000 hours was made by Trustee Perkins and was seconded by Trustee Hughes, motion passed.

Hughes yes Mueller yes Perkins yes

Minutes by Administrative Assistant Kashima Rhone