

CHATHAM FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MINUTES

May 14, 2013

- Meeting was called to order at 1730 hours.
- Present were: Trustee Hughes, Trustee Mueller, Chief Schumer, Assistant Chief Osborne, Captain Bell, Firefighter/EMT Follis, Firefighter/EMT Gerberding, Probationary Firefighter G. Furkin and Administrative Assistant Kashima R. Rhone.

➤ Trustee Perkins absent

- Minutes of the April 23, 2013 District Meeting were presented for approval. Motion to approve by Trustee Hughes and seconded by Trustee Mueller, motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- Motion to accept bills as read was made by Trustee Hughes and was seconded by Trustee Perkins, motion passed.

Hughes	yes	Mueller	yes	Perkins	absent
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- Trustee Hughes accepted treasurer’s report.

UCB-Money Market Account	\$	22,584.82
UCB Explorer Post 1928	\$	120.12
Bank & Trust M/M	\$	374,384.77
Bank & Trust Pension	\$	128,265.13
Bank & Trust Equipment Reserve Fund	\$	61,150.86
Bank & Trust Real Estate Fund	\$	202,014.32
Bank & Trust Death Benefit Supplement	\$	10,546.33
Bank & Trust Foreign Fire Insurance Board	\$	25,787.66
Bank & Trust Donations & Memorial Fund	\$	1,920.74

• **PUBLIC COMMENTS AND CONCERNS:**

- No Public Comment.

• **OLD BUSINESS:**

- No old business.

- **NEW BUSINESS:**

- Volunteer applicant background checks discussion. No action taken
- Credit card payments, card readers and actions re same. Tabled, no action taken.
- Training Expenses – Tom Wilson, reimbursement for fuel expenses for IS400 course. Tabled, no action taken.
- Training Expenses – Chuck Baker, Jim Gerberding, and William Rose – AHATC regional meeting at Alton Illinois May 21st. Motion was made by Trustee Mueller to approve Chuck Baker, Jim Gerberding and William Rose attendance at the AHATC regional meeting May 21, 2013 meeting and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins absent

- NFPA Membership renewal – annual. Motion was made by Trustee Mueller to have Chief Schumer and Assistant Chief Osborne research if membership is need and to pay if necessary and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins absent

- FY 14 Intergovernmental Agreement with Local Government Health Plan. Motion made by Trustee Mueller to accept the agreement with Local Government Health Plan and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins absent

- Promotion of Probationary Firefighter G. Furkin to rank of Firefighter. Motion was made to move Furkin from Probationary FF to Firefighter effective May 28, 2013 by Trustee Mueller and seconded by Trustee Hughes, motion passed.

Hughes yes Mueller yes Perkins absent

- Authorization for promotional process for volunteer Lieutenant’s position. Motion was made by Trustee Mueller to proceed with the promotional process for the volunteer Lieutenant’s position and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins absent

- Homemade Explosives (HME): Awareness, Recognition and Response course, September 4, 2103 for four members. Motion was made by Trustee Hughes to authorize four members to attend the HME course September, 4 2013 and seconded by Trustee Mueller; motion passed.

Hughes yes Mueller yes Perkins absent

- Waste Management 2-year agreement and auto payment agreement. Motion was made by Trustee Mueller to approve the 2-year agreement for Waste Management and to authorize the use of auto payment and was seconded by Trustee Hughes; motion passed.

Hughes yes Mueller yes Perkins absent

- Auto-payment authorization for re-occurring expenses. Motion was made by Trustee Mueller to approved the auto-payment for Comcast and Frontier and was seconded by Trustee Mueller; motion passed.

Hughes yes Mueller yes Perkins absent

- **BOARD OF FIRE COMMISSIONERS:**

- Nothing to report.

- **PENSION BOARD:**

- Report given by Assistant Chief Osborne: Assistant Chief Osborne discussed that himself and Division Chief Rose will be attending there final class May 15, 2013.
- Assistant Chief Osborne also discussed that the board had selected Division Chief Rose as President and Firefighter/EMT Gerberding as Secretary of the board.

- **FOREIGN FIRE INSURANCE BOARD:**

- Report given by Chief Schumer: The board will meet May 16, 2013.
- Also discussed the board’s interest in getting new safety house.

- **CHIEF SCHUMER**

- Trustee’s accepted the Chief’s semi-monthly report.
The following items were discussed:
 - Volunteer position’s on hold.
 - Due to some applicants not meeting the process requirements our new target date is now June 10, 2013.
 - 3F28 – in service. Has corrosion and deterioration of the 2” tubing securing the rear bumper to the frame. Mitch has been given an estimate; however, Mitch states this week sometime of rain hold off. I still believe that going through him is the best and least expensive mode of repair. We will continue to be diligent in getting this repair done.
 - Truck -1 hydraulic line was leaking due to not being tightened properly during last repair. Banner Fire repaired this at no charge.
 - U-1 is expected to have a possible blown head gasket. Clouser Automotive is repairing. More to follow.
 - Also the ac unit is operative, possible electronic issue. Should be repaired by Clouser’s.
 - GTSi will be here later this month to begin troubleshooting the radio system problem with the base station.
 - Banner fire will be out in June to size the new members for gear.

- Blood drive scheduled for May 29, 2013 from 1400-1800hrs.

- **ASST. CHIEF OSBORNE**

- Trustee's accepted the Assistant Chief's semi-monthly report.

The following items were discussed:

- Grant: 2012 FP&S – nothing to report.
2013 IPRF – received award.
2013 KDO – was awarded \$2,500.00 on May 13, 2013.
2013 IDPH - nothing to report.
- Brahler Tire and Auto has been contacted by Michelin Tire representative to look at the tires on the rear of Engine – 3.
- I have completed our annual update of the System for Award Management (SAM) program. This is a mandatory program if you want to receive Department of Homeland Security (DHS) grants.
- With the 2013 KDO grand and 2013 IPRF grant, our total is \$1,344,299.00 for grant monies received by CFD and CFPD.

- **CLOSED SESSION:**

- Motion to go into Closed Session at 1920 hours to discuss Employment/Appointment matters in accordance with (5ILCS 120/2(C)(1) was made by Trustee Hughes and seconded by Trustee Mueller, motion passed.

Hughes yes Mueller yes Perkins absent

- In attendance were: Trustee Hughes, Trustee Mueller, Chief Schumer Assistant Chief Osborne, Firefighter/EMT Gerberding, Firefighter/EMT Follis and Administrative assistant Kashima Rhone.
- Closed session started at 1922 hours.
- Closed session ended at 2003 hours.
- No action taken from closed session.
- Motion to return to Open Session at 2003 hours was made by Trustee Hughes and seconded by Trustee Mueller, motion passed.

Hughes yes Mueller yes Perkins absent

- **OPEN SESSION:**

- Open Session resumed at 2005 hours.
- In attendance were Trustee Hughes, Trustee Mueller, Chief Schumer, Assistant Chief Osborne and Administrative Assistant Kashima Rhone
- Motion to adjourn meeting at 2007 hours was made by Trustee Hughes and seconded by Trustee Mueller, motion passed.

Hughes yes Mueller yes Perkins absent