

CHATHAM FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MINUTES

April 23, 2013

- Meeting was called to order at 1745 hours.
- Present were: Trustee Hughes, Trustee Perkins, Trustee Mueller, Chief Schumer, Assistant Chief Osborne, and Administrative Assistant Kashima R. Rhone.
- Minutes of the April 9, 2013 District Meeting were presented for approval. Motion to approve by Trustee Perkins and seconded by Trustee Hughes, motion passed.

Hughes            yes                                  Mueller            absent                                  Perkins            yes

- Motion to accept bills as read was made by Trustee Hughes and was seconded by Trustee Perkins, motion passed.

Hughes            yes                                  Mueller            absent                                  Perkins            yes

- Trustee Hughes and Trustee Perkins accepted treasurer's report.

UCB-Money Market Account	\$	21,715.96
UCB Explorer Post 1928	\$	120.12
Bank & Trust M/M	\$	514,037.61
Bank & Trust Pension	\$	25,520.36
Bank & Trust Equipment Reserve Fund	\$	61,150.86
Bank & Trust Real Estate Fund	\$	202,014.32
Bank & Trust Death Benefit Supplement	\$	10,546.33
Bank & Trust Foreign Fire Insurance Board	\$	25,787.66
Bank & Trust Donations & Memorial Fund	\$	1,878.47

- **PUBLIC COMMENTS AND CONCERNS:**

- No Public Comment.

- **OLD BUSINESS:**

- Correspondence from Board of Fire Commissioners re promotion of personnel and actions re same. Tabled

- **NEW BUSINESS:**

- Volunteer resignation – Tom Varns. Motion was made by Trustee Perkins to accept Tom Varns resignation as a volunteer firefighter and was seconded by Trustee Hughes, motion passed.

Hughes            yes                            Mueller            absent                            Perkins            yes

- Volunteer applicant background checks and actions re same.
- Allocations of Pension funds for this fiscal year and actions re same. Motion was made by Trustee Perkins to transfer funds from Bank and Trust Money Market account for the amount of \$99,805.03 to the Pension Fund account, motion was seconded by Trustee Hughes, motion passed.

Hughes            yes                            Mueller            absent                            Perkins            yes

- Training request – Gerberding for Tactics and Strategies I and actions re same. Tabled, no action taken.
- Mattresses purchases for beds and actions re same. Tabled, no action taken.
- Utility 1 mechanical repairs and method of repair and actions re same. Motion was made to approve \$6000.00 for the repairs of Utility 1 by Trustee Perkins and was seconded by Trustee Mueller, motion passed.

Hughes            yes                            Mueller            yes                            Perkins            yes

- Surplus Communications Trailer and actions re same.
- Motion made by Trustee Perkins to continue with medical evaluation for volunteer candidate Christopher Arney and was seconded by Trustee Mueller, motion passed.

Hughes            yes                            Mueller            yes                            Perkins            yes

- Motion made by Trustee Hughes to have Chief Schumer set up a meeting to offer Firefighter Kissel a Lieutenants promotion and was seconded by Trustee Perkins, motion passed.

Hughes            yes                            Mueller            yes                            Perkins            yes

- **BOARD OF FIRE COMMISSIONERS:**

- Nothing to report.

- **PENSION BOARD:**

- Report given by Assistant Chief Osborne: Assistant Chief Osborne discussed that himself and Division Chief Rose will be attending there final class in May.
- Assistant Chief Osborne also discussed that at the next Pension Board meeting they will be having the interview with the attorney.

- **FOREIGN FIRE INSURANCE BOARD:**

- Report given by Chief Schumer: There was discussion on thermal imagers.
- Chief Schumer discussed that they recently removed 2 members from Power Works Fitness who did not meet required obligations.
- Chief Schumer discussed that the Foreign Fire Insurance Board will start a priority list to list items that are in need which hasn't been in place in the previous years.

- **CHIEF SCHUMER**

- Trustee's accepted the Chief's semi-monthly report.  
The following items were discussed:
  - Volunteer positions on hold.
  - Even with Tom Varns hiring effective April 22, 2013; we have (10) positions vacant with the department. We presently have (8) candidates for the (10) positions.
  - Employer / personal background check / medical evaluations are on – going.
  - Due to some applicants not meeting the process requirements our new target date may have to be postponed.
  - Recent damage to Engine 3 on a door handle was reported by Acting Shift Leader Gerberding damage being investigated. So far no one has admitted to the damage. Door is still operational.
  - 3F27 repair complete. Service done to floor mounting system by Banner Fire. Bolt had been sheared off when an attempt was made to tighten bolt. We could not access nuts from underneath vehicle to make repair ourselves so Banner Fire (Horton Repair Facility) had to enlist to help us.
  - 3F28 in service. Has corrosion and deterioration of the 2" tubing securing the rear bumper to the frame. Mitch has been given an estimate; however, Mitch has not been very cooperative getting our project complete. I still believe going through him is the best and least expensive mode of repair. We will continue to be diligent in getting this repair done.
  - Engine 1 has valve leaking. Looking to repair soon.
  - Truck 1 in service repairs complete.
  - U-1 out of service. Vehicle is suspected to have a possible blown head gasket. Bruce and I took it to Gorsage to arrange a repair through him – less expensive than dealership. Estimates range from \$2,000.00 + dependent upon findings. New motor may cost right under \$5,000.00 if we went that route instead.
  - Getting new helmets for upcoming volunteer members. Having Banner Fire come to size new members in May (if that date holds). Had to purchase supplies for ambulance inspections that occurred today. One of the ambulance monitors is having Lead Problems. New cord did not repair problem. Loaner monitor received and ours is being sent for repair.
  - ID machine is done and being shipped back to us.
  - Tom Varns began employment yesterday April 22, 2013. He will be on days through Friday, then go on shift and rotate at three month intervals through next year's shift bidding.

- Blood drive re-scheduled for May 29, 2013
- Open House on October 5, 2013.

- **ASST. CHIEF OSBORNE**

- Trustee's accepted the Assistant Chief's semi-monthly report.

The following items were discussed:

- Grant: 2012 FP&S – nothing to report.  
2013 IPRF – received award.  
2013 KDO – grant nothing to report.  
2013 IDPH grant – application was sent.

- **CLOSED SESSION:**

- Motion to go into Closed Session at 1843 hours to discuss Employment/Appointment matters in accordance with (5ILCS 120/2(C)(1) was made by Trustee Perkins and seconded by Trustee Mueller, motion passed.

Hughes    yes                      Mueller            yes                      Perkins            yes

- In attendance were: Trustee Hughes, Trustee Mueller, Trustee Perkins, Commissioners Hill, Bliefnick, Chief Schumer and Assistant Chief Osborne.
- Closed session started at 1843 hours.
- Closed session ended at 1940 hours.
- No action taken from closed session.
- Motion to return to Open Session at 1940 hours was made by Trustee Perkins and seconded by Trustee Hughes, motion passed.

Hughes    yes                      Mueller            yes                      Perkins            yes

- **OPEN SESSION:**

- Open Session resumed at 1942 hours.
- In attendance were Trustee Hughes, Trustee Mueller, Trustee Perkins, Chief Schumer and Assistant Chief Osborne.
- Motion to adjourn meeting at 1942 hours was made by Trustee Mueller and seconded by Trustee Perkins, motion passed.

Hughes    yes                      Mueller            yes                      Perkins            yes

Minutes by Administrative Assistant Kashima Rhone